

## **Responsibilities for Curriculum Committee:**

Members of the Curriculum Committee serve an integral part of managing curriculum development. The responsibilities of their members are to:

- oversee the development of new programs in departments,
- manage changes within a current program,
- determine how these latter changes affect other programs,
- ensure that the resources are available to implement the requested changes. (Note that each member of curriculum committee must read the requested changes, review its impact on the University, and respond to departmental request for changes. It must be also noted that members of curriculum committee must make sure that the requested changes fall within the vision and mission statements, and enhance the quality of programs without jeopardizing other programs).
- Revise content of curriculum by coordinating with corresponding department committees.
- Revise the study plans for different programs in the faculty by coordinating with corresponding department committees.
- Prepare and submit report regarding all developments and progress in curriculum to faculty dean)