## **Responsibilities for Cultural and Scientific Committee:**

- Provide the cultural and scientific schedule regarding all activities for each semester.
- Manage the cultural activities and contact the suitable speakers and arrange for seminars.
- Ensure proper follow-up of cultural and scientific events for all departments and faculty.
- Promote and support interaction between the faculty and departments with regard to cultural activities for students in collaboration with the student's affairs deanship.
- Monitor the cultural and scientific activities for students in collaboration with Students affair deanship.
- Manage all required details regarding the announcement and holding of conferences and exhibitions
- Submit a report to faculty dean in concern with all cultural and scientific activities and provide suggestions for improvements.